



St George's School Careers Programme



Year Group	
7 Taught through Citizenship	<u>Self Awareness</u>
	<u>Learning intentions</u>
	To identify own skills and attributes
	To describe yourself, strengths and preferences;
	To focus on the positive aspects of your well being, progress and achievements.
	To demonstrate an understanding of what skills and qualities are;
	To identify hobbies and interests;
	To recognise the skills and qualities needed for familiar jobs;
	To match skills and qualities with job requirements.
	To recognise the skills and qualities I have demonstrated in and out of school which help to make me employable.
	<u>To Identify and investigate different jobs</u>
	<u>Learning intentions</u>
	To identify/explore a variety of jobs;



St George's School Careers Programme

8	Describe different explanations of what careers are and how they can be developed.
	To investigate a variety of jobs and job roles within the school; of family and friends; within local organisations.
	To give examples of different kinds of work and why peoples' satisfaction with their working lives can change.
	Why Work?
	<u>Learning intentions</u>
	To explore how the world of work has changed over a period of time;
	To identify the types of jobs available to you.
	<u>The good employee</u>
	<u>Learning Intentions</u>
	To identify the personal skills and qualities of a good employee;
	To develop a basic awareness of acceptable/unacceptable behaviour and dress in the workplace;
	To develop an awareness of the basic rights and responsibilities of; - an employee, - an employer,
	To explore examples of how stereotyping can affect long term choices and prospects.
	To identify how to stand up to stereotyping and and discrimination that is damaging to you and those around you.
	<u>Decision Making</u>
	<u>Learning Intention</u>
	To identify a number of decisions you make each day;
	To recognise the importance of making informed choices;
	To recognise the need to plan ahead and demonstrate planning skills;
	To identify the planning process
	To recognise the need to plan ahead and demonstrate planning skills;



St George's School Careers Programme

	To explore your personal networks of support, including how to access and make the most of impartial face to face and digital careers information.
	<u>Lifelong Learning</u>
	<u>Learning Intentions</u>
	To become familiar with the concept of lifelong learning;
	To recognise the need to begin planning for the future now;
	To consider how to make future plans a reality by setting goals and targets;
	To use ICT skills to gather information
9	Environmental Considerations
	<u>Learning Intentions</u>
	To gain an awareness/ understanding of the terms Reduce/Reuse/Recycle;
	To become aware of the job opportunities created by Reduce/Reuse/Recycle.
	To gain an awareness/ understanding of the terms Reduce/Reuse/Recycle;
	<u>Working with Others</u>
	<u>Learning Intentions</u>
	To be able to prepare for working with others
	To identify their responsibilities when working with others
	<u>Local and Global Settings</u>
	<u>Learning Intentions</u>
	To investigate a variety of local and global products and jobs;
	To investigate how local & global organisations impact on the community.
	Be aware of local market information and hoe it can be useful to you.



St George's School Careers Programme

	<u>Entrepreneur and Entrepreneurship</u>
	<u>Learning Intentions</u>
	To develop an awareness of enterprise and entrepreneurship;
	To identify the skills and qualities of an entrepreneur;
	To discuss the benefits and challenges of being an entrepreneur;
	To recognise that they too can be enterprising and possibly become an entrepreneur.
	To recognise when they are using qualities and skills that entrepreneurs demonstrate.
10 Taught through Laser Accreditation The World of Work	<u>Exploring job opportunities</u>
	<u>Learning Intentions</u>
	To understand how to relate their skills and interests to potential job opportunities
	To be able to communicate information about themselves which is relevant to a particular job role
	<u>Looking for Work</u>
	<u>Learning Intentions</u>
	To different patterns of work
	To explore different occupations
	<u>Making Career Choices</u>
	<u>Learning Intentions</u>
	To link requirements for specific jobs
	To identify alternatives to paid employment
	To be able to identify an employment, training or education option for him/herself.
	<u>Making Career Choices</u>



St George's School Careers Programme

	<u>Learning Intentions</u>
	To link requirements for specific jobs
	To identify alternatives to paid employment
	To be able to identify an employment, training or education option for him/herself.
	Personal Presentation at work
	<u>Learning Intentions</u>
	To explore what acceptable personal presentation is at work.
	To identify the possible impact of unacceptable personal presentation
	To consider own personal presentation
	<u>Personal Presentation at work</u>
	<u>Learning Intentions</u>
	To explore what acceptable personal presentation is at work.
	To identify the possible impact of unacceptable personal presentation
	To consider own personal presentation
	Looking and Acting the part in the workplace
	<u>Learning Intentions</u>
	To be able to choose clothing and footwear for the work place.
	To identify the importance of personal hygiene
	<u>Undertaking an Enterprise Project</u>
	<u>Learning Intentions</u>
	To identify a product to sell to a particular target market



St George's School Careers Programme

	To be able to select a suitable venue to sell the product
	To identify the equipment/resources needed to sell the product
	To be able to recognise when equipment is unsafe
	<u>Working with Others</u>
	<u>Learning Intentions</u>
	To be able to prepare for working with others
	To identify their responsibilities when working with others
11	Students can explain the reasons behind their choice of post-16 pathway based on knowledge of themselves and of the pros and cons of all options through PSHE or 1:1 guidance interview
	<u>Working in a Team</u>
	<u>Learning Intentions</u>
	To consider what a team is
	To identify teams you are part of
	To identify how you contribute to a team.
	<u>Conduct at Work</u>
	<u>Learning Intentions</u>
	To identify behaviour expected in a workplace or in different forms of external provision/community services, as appropriate to learning pathway.
	To consider why it is necessary to follow codes of behaviour.
	To identify the impact of unacceptable behaviour
	To be able to maintain acceptable behaviour in a workplace, external setting or community based facility/support service.
	<u>Speaking and Listening at Work</u>



St George's School Careers Programme

	<u>Learning Intentions</u>
	To use active listening techniques in the workplace, external setting or community based facility/support service
	To identify how to speak to suit the situation
	To recognise body language when communicating with others
	<u>Developing Customer Service Skills</u>
	<u>Learning Intentions</u>
	To identify the benefits to an organisation of good customer service or to understand how to communicate with employees within a range of settings to effectively get needs met.
	To identify consequences of poor customer service and how to self-advocate if needs have not been met appropriately.
	To explore the value of first impressions
	To explore positive verbal and non- verbal interaction with customers.
	<u>Undertaking an interview</u>
	<u>Learning Intentions</u>
	To identify how to prepare for an interview or to speak to unfamiliar people to give information about yourself
	To explore how to present oneself at an interview or in different community settings/facilities/ for different support services
	To consider how to respond to interview questions or personal questions about yourself when accessing external provision or support services.
	<u>Understanding Rights and Responsibilities At Work – Not applicable to learners on a Life Skills Pathway</u>
	<u>Learning Intentions</u>
	To recognise that workers have rights
	To recognise that employers have rights
	To recognise that employees have responsibilities



St George's School Careers Programme

	To identify that employers have responsibilities
	To understand what to do if an employee is unsure of their rights
	<u>Understanding a Pay Slip - Not applicable to learners on a Life Skills Pathway</u>
	<u>Learning Intentions</u>
	To recognise a pay slip.
	To identify why a payslip is issued.
	To indicate why someone might not receive a payslip.
	To identify two items on a given payslip.
	<u>Developing Time Management Skills</u>
	<u>Learning Intentions</u>
	To identify what is meant by good time management or to be able to work to a set timeframe and know when to stop or resume an activity
	To be able to manage own time or follow a simple timetable
	Health and Safety Procedures in the work Place or when accessing external provision through using social sight words or cues and following instruction
	<u>Learning Intentions</u>
	<u>To identify Health and Safety Procedures in the work place</u>
	To carry out tasks with regard to health and safety in the workplace or an external provider
	To participate in an Occupational taster.
	To revisit work based topics from KS4 as above through QM accreditation in Work Skills lessons
	To create a profile on an online resource to narrow down options post KS5 and are regularly discussing their thoughts and ideas with class teams.



St George's School Careers Programme

12 Taught through St George's QM Accreditation Work Skills	To explain the reasons behind their choice of post-16 pathway based on knowledge of themselves and of the pros and cons of all options through PSHE or 1:1 guidance interview
	To participate in a group volunteer session weekly within a local workplace or community setting to practice learnt knowledge and apply skills
	To explore work related learning and employment skills through Options. Or self-help/self-advocacy/Skills for life and Living
	To complete a high-quality personal statement or CV with support from personal adviser or well-trained tutor/staff member
	Vocational Options to experience working within their area of aspiration – all students on Vocational Pathway will access employers and workplaces through Options.
13/14	To participate in further work experience/work place visits/supported internships as appropriate to their needs. Or external provision to support Social/Care needs, or visits to community facilities or services that are relevant for their next step when not on a vocational Pathway.
	To participate in transition visits to post school providers.